



Abiding Savior Lutheran Preschool Emergency Preparedness Program 2019-20

Included in this packet is a Permission and Emergency Release form we require for all students enrolled at Abiding Savior. Please review and complete a separate form for each child enrolled and sign using your full legal name and return to the preschool office with your completed registration materials.

This is a multi-use form. The original is kept in your child's file. Copies are made and one is given to your child's teacher, one is placed in each of our emergency bags and one is stored in our outdoor emergency container along with your child's emergency bag. This copy is strictly for emergency use only. The instructions will be implemented only in case of a widespread major disaster while your child is in our care. We join you in praying it will never be needed. Also, this document is for the current school year only; a new form is required at the beginning of each new school year. Should you need to change any vital information during the school year, please stop by the school office and fill out a new form. Verbal instructions cannot be accepted.

The Permission and Emergency Release form is **due in the school office prior to the beginning of school**. Clothing baggies, necessary prescriptions or other medicines must be turned into the preschool office by the end of our first week of school.

It is mandatory that the following items be sealed in a baggie, which we will provide, marked with the student's name and program information:

- 2 Loose fitting sweatshirts & 2 sweatpants
- 3 T-shirts
- 2 Shorts
- 3 Pairs of Socks and 3 underwear
- Love note from you with a family picture
- Personal items (i.e. toothbrush and paste, extra pair of eyeglasses)

Please include any other items you feel would be important to your child should it be necessary to remain on campus for up to 72 hours. These items will be returned on the last day of school in June.

- **Emergency Release:** Please indicate who is authorized to take custody of your child, other than you or your spouse. Please advise them they will be required to show identification and sign for each child released to their care. **If there is someone to whom your child is absolutely not to be released, we must be advised in writing and copies of any legal supporting documentation must be attached.**
- **Emergency Out-of-State:** Select your out-of-state contacts carefully; list relatives whenever possible. Notify your family's contacts so that in the event of a major disaster, they will be expecting calls from you, your spouse and your children. Your entire family will be able to communicate through these contacts. Every attempt will be made to notify one contact person for each student not released to their parent(s) or other authorized person.
- **Emergency Medical:** So that your minor child may receive emergency medical treatment if seriously injured in a major disaster situation, please complete this section carefully. Please indicate any conditions such as asthma, diabetes, chronic allergies, etc. If your child must take daily prescription medication, bring a week's supply of such medicine in its original prescription container (indicating the doctor, pharmacy, prescription number, name and dosage of medicine as well as dosing instructions.
- **Bee Stings:** If your child requires immediate inoculation to prevent serious reactions, we request you supply at least one prepared syringe with complete prescription information.