



# Abiding Savior Lutheran Church & School

23262 El Toro Road, Lake Forest, CA 92630

abidingsavior.com | f: abidingsaviorlakeforest | ig: abidingsavior

January 2021

Dear Abiding Savior Parents/Guardians,

Thank you for being a part of the Abiding Savior family. As current students and families of Abiding Savior Lutheran School, we want you to continue to be part of that family and share in the excitement of continuing your child's education at Abiding Savior Lutheran School. One of the greatest gifts a parent can give to their child is consistency and a strong foundation filled with genuine love. We at Abiding Savior help you do that through our school.

Our vision for the future continues to be committed to providing an excellent Christian education in this community. Our faculty and staff are committed to ensuring that our students experience the loving grace of our Lord and Savior as its number one priority, and providing a nurturing environment that the students can grow and become everything that God intended for them to be. The faculty continues to be involved in professional development to ensure that the best academic practices are implemented on our campus and are preparing our students for the 21<sup>st</sup> century. We value the partnership we share with you instilling in your child a growth mindset for success.

Our new tuition rates for next year are enclosed. We have simplified our Continuous Enrollment process to save you time and effort. As a current student of Abiding Savior your enrollment is continuous from one year to the next. Our registration fee remains the same as last year. We will bill half of the registration fee in FACTS on February 28 and the other half on May 15. Unless we are notified otherwise by you by February 18, 2021.

If you would like to be placed in the Continuous Enrollment Registration Raffle, ***please return the Continuous Enrollment Form by the week of February 1, 2021.***

The future remains bright for Abiding Savior and we want you to continue be a part of our family. This continuous enrollment makes the registration process much easier for you. If you have any questions please feel free to call me or Yesi Naber, Admissions Director.

Looking forward to serving you and your family next year!

Blessings,

Mrs. Donna Lucas, M.Ed.

*Joyfully and intentionally make and nurture disciples who make disciples*

Rev. Glenn A. Lucas  
Senior Pastor

Donna Lucas  
Elementary School Principal

Mary Wolfenbarger  
Preschool Director

Kyle Salesky  
Family and Youth Ministries

Church (949) 830-1460 • Elementary School (949) 830-1461 • Preschool (949) 837-4292



## TUITION AND FEES

### Transitional Kindergarten – 8<sup>th</sup> Grade

### 2021-2022

	Transitional Kindergarten	Kindergarten Half Day	Kindergarten Full Day	Grades 1-4	Grades 5-8
Tuition	\$5,300	\$5,300	\$7,700	\$8,130	\$8,450
Registration Fee	\$450	\$500	\$500	\$650	\$650

*\*These are the cash prices*

#### REGISTRATION FEE

- Non-refundable.
- Covers fixed costs such as teaching materials, textbooks, student workbooks, emergency supplies, student insurance, Field Day, Art Masters, and school yearbook.

#### FAMILY DISCOUNTS

- Tuition Discounts are available to families who have two or more children enrolled in our school. Please contact Mrs. Lucas to discuss the options that are available.

#### PAYMENT OPTIONS

Tuition is an annual charge but may be paid in full or divided into equal monthly payments.

- **Option A:** Payment in Full with **3%** early payment discount if paying by cash or check – due by June 30, 2021.
- **Option B:** 12 month payment plan, with the 1st payment due in June 2021 and continuing through May 2022.
- **Option C:** 10 month payment plan, 1st payment due in June 2021 and then September 2020 through May 2022.

#### TUITION PAYMENT

- All tuition payments are made through **FACTS Management**. They will be automatically deducted from a designated checking account, savings account, debit card or credit card.
- In addition to tuition payments, incidental charges including extended care and other fees are billed by the 10<sup>th</sup> of the next month using the **FACTS Incidental Billing** program – regardless of whether a family has utilized FACTS as the means to tuition payment.
- Monthly tuition and incidental charges invoices and balance reminders will be sent to you via email.
- Monthly tuition payments are due by the 20<sup>th</sup> of the month.
- Pay by automatic debit through your checking or savings account or by credit card (MasterCard, Discover and Visa). A convenience fee applies to all credit card payments.
- A fee will be assessed for all late payments and for any dishonored payments.
- If your child's start date is after September 15, 2021, the annual tuition will be pro-rated based on the number of days your child is actually enrolled in the school and will be divided into equal monthly payments.
- All final tuition payments (including children who start after the first day of school) must be paid by May 20, 2022 and any extended care and incidental charges incurred after that must be made by June 20, 2022.

#### MID-YEAR ENROLLMENT

- For students enrolling any time after the first day of school, tuition will be pro-rated based on days remaining in the school year. There are no adjustments made on Registration Fees.

#### WITHDRAWAL POLICY

- To terminate enrollment, parents must notify the school office in writing. In the event of student withdrawal after registration, all accounts must be paid up to and including the month in which the student is withdrawn. There are no refunds on previously paid tuition installments; this includes payments made in June and August. If the full year was paid in advance, only the equivalent remaining installments are refundable; and if the withdrawal is made prior to the first day of school, June and August payments are non-refundable. There are no refunds of any kind after March 1st of the current school year.



## CONTINUOUS ENROLLMENT TIMELINE

### Transitional Kindergarten-8<sup>th</sup> Grade

### 2021-2022

<b>January 25</b>	<ul style="list-style-type: none"> <li>Current TK through Grade 8 initial letter on automatic Continuous Enrollment emailed out.</li> </ul>
<b>February 1</b>	<ul style="list-style-type: none"> <li>Continuous Enrollment Raffle begins.</li> <li>Financial Aid Applications may be submitted through FACTS. Your tuition account must be current/in good standing to apply.</li> <li>Bring into the school office the Continuous Enrollment Registration Fee Agreement form.</li> </ul>
<b>February 5</b>	<ul style="list-style-type: none"> <li>Continuous Enrollment Raffle ends.</li> <li>Any changes to enrollment plans must be submitted to the admissions office or school office.</li> </ul>
<b>February 28</b>	<ul style="list-style-type: none"> <li>Half of the registration fee will be billed in FACTS.</li> </ul>
<b>March 31</b>	<ul style="list-style-type: none"> <li>Financial Aid application deadline.</li> </ul>
<b>May 15</b>	<ul style="list-style-type: none"> <li>Registration fee remainder will be billed in FACTS.</li> <li><b>The registration fee increases \$100 (per child) after this date.</b></li> </ul>
<b>June 1</b>	<ul style="list-style-type: none"> <li>FACTS tuition agreement and Gradelink students' profiles update are due.               <ul style="list-style-type: none"> <li>For FACTS, please send the school office (<a href="mailto:khorn@abidingsavior.com">khorn@abidingsavior.com</a>) a written notification if you wish to make changes to your scheduled payment. Notifications must be made <b>five business days prior</b> to the scheduled payment.</li> </ul> </li> </ul>
<b>June 20</b>	<ul style="list-style-type: none"> <li>First Tuition payment due for 12 month payment plan (June 2021 – May 2022).</li> <li>First Tuition payment due for 10 month payment plan (June 2021 then September 2021-May 2022).</li> </ul>
<b>June 29</b>	<ul style="list-style-type: none"> <li>Tuition payment in Full due with <b>3%</b> early payment discount if paying by cash or check.</li> </ul>

***Note:** The continuous enrollment process and timeline is reviewed and updated when appropriate.*

- Family Discount** – Tuition Discounts are available to families who have two or more children enrolled in our school. Please contact Mrs. Lucas to discuss the options that are available.
- Concordia University, Crean Lutheran High School and Orange Lutheran High School Faculty Members** – Inquire at school about tuition discount rates available.



# CONTINUOUS ENROLLMENT REGISTRATION FEE AGREEMENT 2021-2022

Family Name \_\_\_\_\_

## Children's Names:

1. \_\_\_\_\_ Grade \_\_\_\_\_

2. \_\_\_\_\_ Grade \_\_\_\_\_

3. \_\_\_\_\_ Grade \_\_\_\_\_

4. \_\_\_\_\_ Grade \_\_\_\_\_

**We will bill half of the registration fee in FACTS on February 28 and the other half May 15. Unless we are notified otherwise by you by February 18, 2021.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

### OFFICE USE ONLY

\_\_\_\_\_  
RECEIVED BY

\_\_\_\_\_  
DATE



# ACTIVE MEMBER GRANT APPLICATION

## Transitional Kindergarten – 8<sup>th</sup> Grade

### 2021 – 2022

Active members of Abiding Savior Lutheran Church are eligible for a tuition assistance Grant of the yearly tuition. An active member is defined as a communicant member of Abiding Savior Lutheran Church who attends church services at Abiding Savior at least 40% of the time.

We are able to provide this grant because active communicant members support the church and school ministry through their time, talents, and offerings.

Tuition discounts are available for families who have more than two children enrolled in our elementary school. Please contact Mrs. Lucas to discuss options available.

To receive this Grant, please sign the application printed below and return it with your registration forms and fee to the school office. Please keep a copy of this page for your reference.

Grade	Full Annual Tuition	Member Grant Annual Tuition	Member Grant Monthly Tuition (based on 12 equal payments)
Transitional Kindergarten (Half Day)	\$5,300	\$4,770	\$398
Kindergarten (Half Day Program)	\$5,300	\$4,770	\$398
Kindergarten (Full Day Program)	\$7,700	\$6,930	\$578
Grades 1-4	\$8,130	\$7,317	\$610
Grades 5-8	\$8,450	\$7,605	\$634

I am an active communicant member of Abiding Savior Lutheran Church and agree to attend services at Abiding Savior Lutheran Church at least 40% of the time and to support Abiding Savior Lutheran Church with my time, talents, and offerings. I understand that if I do not meet the attendance qualifications stated above, each trimester I will no longer be eligible for the Active Member Tuition Grant and will be charged the full rate.

Name of Parent (please print): \_\_\_\_\_

Name of Students (please print): \_\_\_\_\_

\_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### ***CHURCH OFFICE USE ONLY***

\_\_\_\_\_ The Grant is authorized.

\_\_\_\_\_ I would like to meet with this family prior to authorizing the Grant.

Signature of Pastor: \_\_\_\_\_ Date: \_\_\_\_\_



## Variable Tuition Financial Aid Application TK-8th / 2021-2022

Abiding Savior Lutheran School offers Variable Tuition to qualified families on a first come, first-served basis. Awards are determined by each individual family's financial needs based upon an application and supporting documents provided by the family.

Students receiving Variable Tuition are expected to maintain commendable academic standing and attendance, behavior, effort and citizenship. The students and their families will support the purpose, mission and core values of Abiding Savior Lutheran School and are encouraged to be involved in the life of the school community.

Financial Aid applications are available only online through FACTS.

### HOW TO APPLY:

1. Your tuition account must be current/in good standing.
2. Submit only **one** Financial Aid application per household, regardless if you have more than one student, or multiple students.
3. Go to your **FACTS account**, sign in, on the **WELCOME PAGE** you will see listed on the left hand side **PAYMENT PLAN AND BILLING** and to the right hand side **GRANT AID**. Click on **GRANT AID**, and then click on the tab labeled **APPLY FOR FINANCIAL AID**. Choose the appropriate term, 2021-2022.
4. Submit the FACTS Grant & Aid Assessment Application by **Wednesday, March 31, 2021**. Please note: you must complete your taxes early enough to meet the submission deadline.

The application process is self-guided. You may navigate in and out of the program, allowing you to partially complete an application and go back to it at another time. Online e-mail and a 24/7 helpline is provided.

There is a **\$27 application fee (non-refundable)** that will be requested by FACTS at the time of tuition assistance application submission.

### NOTIFICATION:

Financial Aid Award decisions will be made as soon as all required information is received and reviewed. Applicants are notified via email by June.

Contact, Yesi Naber, Admissions Director, if you need assistance.



CONTINUOUS ENROLLMENT

# RAFFLE

2021/2022

**\*FIRST PRIZE : LOCK-IN 2020/2021 TUITION RATES\***

**\*SECOND PRIZE: \$500 OFF REGISTRATION FEE\***

**\*THIRD PRIZE: \$100 SCRIP CARD\***

**\*OC STITCH (5 WINNERS): \$35 GIFT CERTIFICATE\***



Bring to the school office your  
Continuous Enrollment Registration Fee Agreement Form  
the week of February 5th to be entered in the raffle.



## **RULES:**

- Bring your Continuous Enrollment Registration Fee Agreement Form to the school office.
- Preschoolers joining TK or K must complete registration process online.
- Second half of the Registration Fee due May 15, 2021.
- A family with more than one student can only qualify to win one (1) registration fee prize.

**WINNERS WILL BE ANNOUNCED  
ON MONDAY FEBRUARY 8TH!**



## TUITION CREDIT 2021-2022

**Refer a NEW STUDENT TO ABIDING SAVIOR, and you can  
MAKE AN IMPACT for them and for YOU!**

When a new family enrolls their child(ren) in  
ABIDING SAVIOR LUTHERAN SCHOOL

**WE WILL CREDIT YOUR TUITION  
\$750**

**REFER A NEW FAMILY NOW!**

Complete the form below and have the new family submit the completed form with their New Student Application.

### **NEW ENROLLING FAMILY**

Parent's Name		Student Name	
Address		Grade	
Phone #			

### **REFERRING FAMILY**

Parent's Name		Student Name	
Address		Grade	
Phone #		Date Submitted	

**You will receive your tuition credit, issued upon the successful completion of the 1st trimester of the school year by the new student. Credit is non-transferable and has no cash value. Your tuition credit will be issued in the month of February 2022\*.**

#### **\*Restrictions Apply:**

- The referral program is limited to brand **NEW** students enrolling at Abiding Savior Lutheran School and does not apply to students returning or that have attended ASLS in the past.
- The referral program is only for domestic students in grades TK-8, the referral program excludes I-20 students.
- \$750 referral credit cannot be used in conjunction with other grants or financial aid. Those on grants or financial aid are eligible for a \$100 Scrip Card.
- Abiding Savior Lutheran Preschool is part of Abiding Savior Lutheran School; therefore students in ASLP that enroll in the elementary school are not considered new.
- ASLS reserves the right at any time as its sole discretion to determine, vary or change from time to time the terms and conditions of this offer without prior notice.

\_\_\_\_\_  
**Principal Signature Approval**

\_\_\_\_\_  
**Date**





# EXTENDED SCHOOL-AGE CARE 2021-2022

OFFICE USE ONLY

REC. BY

DATE

REC. BY

DATE

Family Name \_\_\_\_\_

Children's Names: (those who will be using ESC)

1. \_\_\_\_\_ Grade \_\_\_\_\_ Options selected \_\_\_\_\_

2. \_\_\_\_\_ Grade \_\_\_\_\_ Options selected \_\_\_\_\_

3. \_\_\_\_\_ Grade \_\_\_\_\_ Options selected \_\_\_\_\_

## PLEASE CHECK THE DESIRED OPTIONS FOR THE YEAR

(Remember that fees are prorated over the course of the entire school year. You will be charged a \$25.00 service fee for switching options during the school year)

## REGISTRATION FEE

\_\_\_\_\_ By June 15 (or new student paid at time of registration) **\$75.00**

## TRANSITIONAL KINDERGARTEN PLUS OPTIONS

TKA \_\_\_\_\_ 5 days/wk TKA-3 \_\_\_\_\_ 3 days/wk TKA-2 \_\_\_\_\_ 2 days/wk TKA-1 \_\_\_\_\_ Occasional use

## HALF DAY KINDERGARTEN

ESC is available to half day kindergarten students before school and on early dismissal days.

## REGULAR EXTENDED SCHOOL CARE

### FULL TIME OPTIONS

- B. \_\_\_\_\_ AM care, PM care until **4:30 pm**; includes all early dismissal days; full days off for teacher in-service, parent teacher conferences and vacation camps.
- C. \_\_\_\_\_ AM care, PM care until **6:00 pm**; includes all early dismissal days; full days off for teacher in-service, parent teacher conferences and vacation camps.

### PART TIME OPTIONS

- D. \_\_\_\_\_ AM care only – 7:00 am – 8:15 am
- E. \_\_\_\_\_ PM care only until 4:30 pm – includes all early dismissal days
- F. \_\_\_\_\_ PM care only until 6:00 pm – includes all early dismissal days

### OCCASIONAL USE HOURLY OPTION

- G. \_\_\_\_\_ Occasional use care will be charged at a rate of \$14 per hour. Usage **will** exceed 4 times in one month and the registration fee applies.
- G-1. \_\_\_\_\_ **Occasional** use care will be charged at a rate of \$14 per hour. Usage **will not** exceed 4 times in one month and the registration fee does not apply. **NO REGISTRATION FEE REQUIRED.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



## EXTENDED SCHOOL-AGE CARE FEE LIST

2021-2022

<b>REGISTRATION:</b>	\$75.00	By June 15 or new student
<b>TK PLUS OPTIONS</b>	<b>11:30 - 3:00 pm</b>	
OPTION TK A:	5 days a week / \$1,925	paid in 10 monthly installments beginning 8-15-21
TK A-3	3 days a week / \$1,470	
TK A-2	2 days a week / \$1,070	
OPTION A-1: Drop-in Rate	\$40.00 per day	Based on space availability and director approval
<b>FULL TIME OPTIONS:</b>	<b>7:00 - 8:15 am</b> <b>3:00 - 4:30 pm</b>	Includes all early dismissals, parent teacher conferences and in-service days
OPTION B: Includes		
1st Child	\$1,995	paid in 10 monthly installments beginning 8-15-21 - 1st child
2nd Child	\$1,795	paid in 10 monthly installments beginning 8-15-21- 2nd child
OPTION C: Includes	<b>7:00 - 8:15 am</b> <b>3:00 - 6:00 pm</b>	Includes all early dismissals, parent teacher conferences and in-service days
1st Child	\$2,795	paid in 10 monthly installments beginning 8-15-21 - 1st child
2nd Child	\$2,516	paid in 10 monthly installments beginning 8-15-21 - 2nd child
<b>PART TIME OPTIONS:</b>	<b>7:00 - 8:15 am</b>	
OPTION D: Includes		
1st Child	\$900	paid in 10 monthly installments beginning 8-15-21- 1st child
2nd Child	\$810	paid in 10 monthly installments beginning 8-15-21- 2nd child
OPTION E: Includes	<b>3:00 - 4:30 pm</b>	Includes all early dismissals - 11:45 a.m.
1st Child	\$1,050	paid in 10 monthly installments beginning 8-15-21 - 1st child
2nd Child	\$945	paid in 10 monthly installments beginning 8-15-21 - 2nd child
OPTION F: Includes	<b>3:00 - 6:00 pm</b>	Includes all early dismissals - 11:45 a.m.
1st Child	\$1,965	paid in 10 monthly installments beginning 8-15-21 - 1st child
2nd Child	\$1,710	paid in 10 monthly installments beginning 8-15-21 - 2nd child
<b>OPTION G: Occasional use</b>	\$14 per hour	Per hour or any part thereof per child <b>No registration fee required unless usage exceeds 4 times a month</b>