



Abiding Savior Lutheran School

New International Student Application Packet

*Joyfully and Intentionally Make and Nurture
Disciples Who Make Disciples*

Preschool - 8th Grade

23262 El Toro Road, Lake Forest, CA 92630 • (949) 830-1461

abidingsavior.com •  abidingsaviorlakeforest •  abidingsavior



Abiding Savior Lutheran Church and School Building Christ-Centered Leaders

Welcome!

I'm delighted that you are considering *Abiding Savior Lutheran School* as a possible educational choice for your international student. While selecting the correct school “fit” for a student should be a high priority for any parent or guardian, this decision is even more important for the parents or guardians of an international student. Success in school is a good indicator of success within the greater American society.

What makes *Abiding Savior Lutheran School* different from other private schools? We are a small, personal, Christ-centered educational experience that stresses academic excellence and traditional Christian values. Fully accredited by the Western Association of Schools and Colleges (“WASC”), *Abiding Savior Lutheran School* is recognized for its outstanding academic program of study, the success of its graduates in local secondary schools, and the contributions its graduates have made across the globe. We welcome a limited number of international students into our student body as an opportunity to mutually learn about our cultures and to witness our Christian faith.

Abiding Savior Lutheran School is eligible to enroll international students (I-20) with the proper student visas in place. A packet with specific requirements, as well as our fee schedule and list of additional expenses, is included on this packet. International students are required to take an English proficiency test upon enrollment and will participate in an ELL (English Language Learner) class unless adequate proficiency is demonstrated. A face-to-face interview (in person or via Skype) is a required part of the application process. Please also note that international students must enroll for at least one year. We cannot accept students visiting for only a short time, such as during the Lunar New Year January/February winter break.

Is *Abiding Savior Lutheran School* the proper “fit” for your international student? The best way to find out is to visit our campus, talk with our teachers and our students, and see what makes us different from other schools. I invite you to do so. I know that you will be as enthusiastic about *Abiding Savior Lutheran School* as I am!

Sincerely,

A handwritten signature in black ink that reads "Donna Lucas". The script is fluid and cursive.

Mrs. Donna Lucas, M.Ed.
dlucas@abidingsavior.com



International Student Application ADMISSIONS PROCESS & CHECKLIST

The *Abiding Savior Lutheran School* Admissions Committee reviews each admission application holistically, taking into account the unique gifts and talents of each student. Applications should follow these step-by-step procedures in a timely manner in order to be considered for admission to ASLS.

Step 1. Apply

Complete and submit ASLS online International Application Packet for admission consideration from the website. A list of all required documents is provided in the checklist to the right.

The completed application can be mailed or brought to ASLS Office. Emailed copies are preferred; however, all original documents (F1 Visa, Medical records, etc.) must be received prior to the first day of school for successful applicants.

Step 2. Application Review & Interview

Upon receipt of all documents, student applications are reviewed individually by the Admissions Committee. An in person or Skype video interview will be scheduled in a timely manner for those who qualify. We may deny any application that does not meet the criteria for acceptance before an interview.

Step 3. Notification of Admission Decision

If accepted, ASLS will send a letter of acceptance via email. The International Student fee and the registration fee are due at this point.

All application documents must be complete and submitted, along With the \$750 application fee and \$650 registration fee, in order for the Registration process to begin.

If an applicant is denied, a letter of denial will be sent via email.

Step 4. Registration and Enrollment

Upon receipt of an applicant's registration fees (see above), an I-20 Will be issued. New International students should immediately make an appointment with the US Embassy or Consulate for their F-1 Visa interview. Once the Consulate interview is successfully completed the full annual tuition is due. This should take place prior to May 2023.

Please send your inquiries or documents to:

Abiding Savior Lutheran School

Attn: Mrs. Donna Lucas, Principal

23262 El Toro Rd., Lake Forest, CA 92630 USA

Phone: 949-830-1461

E-mail: dluucas@abidingsavior.com

International Application Checklist



1. Online Application ☐
abidingsavior.com/school/international
2. Principal's Interview (in person, Skype, or FaceTime)
3. Student's full-face photo view (digital) ☐
4. Passport copy ☐
5. Visa copy (students already studying in the US) ☐
6. Bank Letter/ Certificate of Balance (in U.S. dollars) ☐
7. Signed Tuition Agreement ☐
8. Transcript (original and translated copy) ☐
9. Immunization Record ☐
Please check if you have
☐ Tdap after 7th birthday
☐ TB Test
☐ Whooping Cough (7th & 8th)
10. Student Essay ☐

Once accepted, an applicant's parent/guardian will receive instructions on how to Enroll in a particular grade.

**International Admissions Begins
1 February**



International Student Application

SUMMARY OF TUITION AND FEES

SCHOOL FEES			
Fees	Amount	Due Date	Method of Payment
International Student Processing Fee <i>One Time Fee</i>	\$750	Due with Application (non-refundable)	Cash/check (payable to ASLS)/Wire transfer (please add \$12 wire fee; contact ASLS for the bank information)
Registration Fee <i>Paid Annually</i>	\$650	Due with Application (non-refundable)	Cash/check (payable to ASLS)/Wire transfer (please add \$12 wire fee; contact ASLS for the bank information)
Tuition Fee	\$12,000	10 May 2023 (or 2 weeks after I-20 has been issued if accepted after May 10 th ; non-refundable – see previous page	Cash/check (payable to ASLS)/Wire transfer (please add \$12 wire fee; contact ASLS for the bank information)
Extended Care Registration Fee (if applicable)	\$75	Due with Tuition Fee	

FINANCIAL POLICIES

- Registration Fees** Registration fees and the International Student Processing fees are non-refundable. They cover fixed costs including, but not limited to, postage, teaching materials, textbooks, student workbooks, emergency supplies, Field Day, Art Masters, and school yearbook.
- Refund Policy** If a student withdraws prior to the beginning of the school term, all fees will be refunded, except for the Registration Fee or the International Student Processing Fee. If the student withdraws or is terminated during the First Trimester, a prorated tuition amount equal to one trimester of tuition will be refunded. Following the end of the First Trimester, no tuition will be refunded. In cases of refund requests, a two-week notice is required for any tuition to be refunded.
- Mid-Year Enrollment** For students enrolling at any time after the first day of school, tuition will be pro-rated based on days remaining in the school year. There are no adjustments made on Registration Fees.
- Tuition Policy** Tuition is an annual charge that must be paid in full by 10 May 2023. If a student's fees are not paid in full by that date, we must regrettably terminate his/her SEVIS status at Abiding Savior Lutheran School and contact the U.S. Department of Homeland Security of that action.
- Visa Information** Abiding Savior Lutheran School is authorized under Federal law to enroll non-immigrant students. Students who are admitted to our school with an I-20, will remain I-20 students, even if their status changes, during the course of their studies here at ASLS.
- Financial Assistance** Abiding Savior Lutheran School does not offer financial assistance to International Students on F-1 Visas, as per United States Government, Immigration, and Naturalization Services mandate.



International Student Application

SUMMARY OF TUITION AND FEES

ADDITIONAL FEES – NOT INCLUDED IN TUITION FEES

This includes school supplies such as a Bible, Assignment Notebook, English Dictionary, Literature books, PE Uniforms, PE Locker Fee (5th – 8th grade only) and Emergency Kit. These items are available from our school office. In addition, students will be provided a list of required school supplies based on their grade level. Grades 6-8 students are required to own and utilize Chromebooks for class work. These are students' purchases.

HEALTH INSURANCE

Abiding Savior Lutheran School requires all International Students to obtain International Student Insurance before attending our school. A copy of the student's card must be received prior to the start of school.

HOUSING AND/OR HOMESTAY

Abiding Savior Lutheran School **does not** offer housing or homestay.

I have read and agree to all policies and expenses as stated.

Parent / Guardian Signature

Print Parent / Guardian Name



International Student Application

INTERNATIONAL STUDENT APPLICATION FOR ADMISSION

STUDENT ENROLLING

(SEPARATE FORM REQUIRED FOR EACH STUDENT)

Student Information	Student's Name: _____ English Nickname: _____ Last, First (Optional)
	Grade Entering: _____

Account Information	RESPONSIBLE FOR ACCOUNT: <input type="checkbox"/> PARENT <input type="checkbox"/> GUARDIAN
	Name: _____ Last, First
	Home Phone: _____ Cell Phone: _____
	Address: _____
	City: _____ State: _____ Zip: _____
	Email (Required): _____

TUITION PAYMENT
<input type="checkbox"/> Tuition for the 2023-2024 school year is \$12,000 and must be paid in full by 10 May, 2023.
<input type="checkbox"/> Tuition can be made by wire transfer, check, or money order. No credit cards are accepted.
Contact <i>Abiding Savior Lutheran School</i> International Department for bank name, routing, swift & account number information.
Beneficiary: <i>Abiding Savior Lutheran School</i>
Beneficiary Address: 23262 El Toro Road, Lake Forest, CA 92630
Wire Transfer Fee: \$12 wire fee needs to be added to every payment made through wire transfer.



International Student Application

INTERNATIONAL STUDENT APPLICATION FOR ADMISSION

SIGNATURE OF PERSON RESPONSIBLE FOR PAYMENT OF TUITION AND FEES

I hereby agree to pay tuition and fees according to this financial agreement. I acknowledge that:

1. The registration fee and international student processing fee is non-refundable.
2. If a student withdraws prior to the beginning of the school term, all fees will be refunded, except for the registration fee or the international student processing fee. If the student withdraws or is terminated during the first trimester, a prorated tuition amount equal to one trimester of tuition will be refunded. Following the end of the first trimester, no tuition will be refunded. In cases of refund requests, a two-week notice is required for any tuition to be refunded.
3. There are fees associated with returned payments and late payments.
4. Continued enrollment is contingent upon a current account.
5. All tuition and fees must be paid in full before release of diploma or official final transcripts.
6. The above policies apply to all academic school years enrolled.

Name: _____

Print Name: _____

Signature: _____

Date: _____

OFFICE USE ONLY

☐ Date _____ ☐ Name/Identification # Assigned to Student: _____

☐ Check # _____ ☐ Cash _____ ☐ Wire _____

☐ Amount _____ ☐ Employee Initials _____



International Student Application

INTERNATIONAL STUDENT APPLICATION FOR ADMISSION

Student Information

Legal Name: _____ **English Nickname:** _____ **Entering Grade:** _____
Last (Family), First

Gender (M/F): _____ **Date of Birth (mm/dd/yy):** _____ **Country of Citizenship:** _____

Primary Language: _____ **Visa Type:** ☐ F1 ☐ F2 ☐ Permanent Resident ☐ Other: _____

Home Phone: _____ **Student Cell Phone:** _____

Current Address: _____
Street City State/Province Country Zip (Postal Code)

While at ASLS the student will live with: ☐ Father ☐ Mother ☐ Guardian ☐ Other: _____

Family Information

FATHER

MOTHER

Name: _____ **Name:** _____
Last (Family), First Last (Family), First

Email (Required): _____ **Email (Required):** _____

Cell Phone: _____ **Cell Phone:** _____

Home Phone: _____ **Skype ID:** _____

Permanent Home Address – outside U.S. (Required) : _____
Street (Include Street #, Building #, Room # if applicable)

City Province Country Postal Code

Company Name: _____ **Company Name:** _____

Job Title/Position: _____ **Job Title/Position:** _____

Names and Grades of Student's Siblings: _____



International Student Application

AUTHORIZATION AND CONSENT OF PARENT(S) OR LEGAL GUARDIAN(S)

STUDENT LAST NAME _____ STUDENT FIRST NAME _____

1. I hereby declare that I have legal custody of the above named child.
2. I hereby grant my full permission and consent for the temporary guardian to establish a place of residence for my child, and for my child to reside and travel with said temporary guardian.
3. I hereby grant the temporary guardian my full authorization to make all decisions related to my child's educational, religious, and recreational activities and undertakings.
4. I hereby grant the temporary guardian my full authorization to administer general first aid treatment for any minor injuries or illnesses experienced by the minor. If the injury or illness is life threatening or in need of emergency treatment, I authorize the temporary guardian to summon any and all professional emergency personnel to attend, transport, and treat the participant. To issue consent for any X-ray, anesthetic, blood transfusion, medication, or other medical diagnosis, treatment, or hospital care deemed advisable by, and to be rendered under the general supervision of, any licensed physician, surgeon, dentist, hospital, or other medical professional or institution duly licensed to practice in the state in which such treatment is to occur.
5. This authorization is effective commencing on the _____ day of _____, 20____ and expiring on the ____ day of _____, 20____.
6. In the event that more than one legal guardian exists, the use of the singular shall incorporate the plural. In the event that more than one temporary guardian is named, the use of the singular shall incorporate the plural.

Under penalty of perjury under the laws of the state of _____, I attest to the truthfulness, accuracy, and validity of the forgoing statement.

Parent's signature: _____ Date: _____

Parent's signature: _____ Date: _____

CONSENT OF TEMPORARY GUARDIAN

I hereby acknowledge the terms set forth above and agree to assume responsibility in accordance with those terms.

Under penalty of perjury under the laws of the state of _____, I attest to the truthfulness, accuracy, and validity of the forgoing statement.

Temporary Guardian's signature: _____ Date: _____

CERTIFICATE OF ACKNOWLEDGMENT OF NOTARY PUBLIC

A notary public or other officer completing this certificate
Verifies only the identity of the individual who signed the
document to which this certificate is attached, and not
the truthfulness, accuracy, or validity of that document.

STATE OF _____

COUNTY OF _____

This document was acknowledged before me on _____ [date] by

_____ [name of principal].

[Notary Seal]:

Signature of Notarial Officer

Notary Public for the State of _____ My commission expires: _____



International Student Application AUTHORIZATION FOR TEMPORARY GUARDIANSHIP OF MINOR

Guardian Information

Name: _____ **SS#:** _____
Last, First

Choose from the following: ☐ U.S. Citizen ☐ Permanent Resident ☐ Other Specify: _____

Local (US) Address: _____
Street City State Zip Code (Postal Code)

Home Phone: _____ **Cell Phone:** _____ **Work Phone:** _____

Email : _____

ASLS Guardian Family Policy: Students must reside with a guardian who must be over the age of 25 years old and a U.S. citizen (or hold an active U.S. Visa). The guardian must provide reliable contact information with ASLS and partner in lieu of parental role on issues of attendance, tardiness, and other matters of success. Parent must inform ASLS of new Guardian information immediately. **NOTE: ASLS reserves the right to deny acceptance to, or dismiss students who do not meet the requirements outlined above.**

Scanned Guardian ID

SCANNED GUARDIAN PHOTO ID HERE

Emergency Contact

OTHER THAN LEGAL GUARDIAN STATED ABOVE

Name: _____ **Relationship to Child:** _____
Last, First

Choose from the following: ☐ U.S. Citizen ☐ Permanent Resident ☐ Other (specify): _____

Address: _____

Home Phone: _____ **Cell Phone:** _____ **Work Phone:** _____

Email : _____



International Student Application AUTHORIZATION FOR TEMPORARY GUARDIANSHIP OF MINOR

I certify that all information stated in this application is true and accurate. I understand that submission of this application does not guarantee acceptance. The school reserves the right to select or reject any applicant. I understand that my signature below indicates that I have read, understood, and agreed to the following school policies:

• **Refund Policy:** Registration fees and the International Student Processing fees are non-refundable. They cover fixed costs including, but not limited to, postage, teaching materials, textbooks, student workbooks, emergency supplies, Field Day, Art Masters, and school yearbook.

If a student withdraws prior to the beginning of the school term, all fees will be refunded, except for the Registration Fee and the International Student Processing Fee. If the student withdraws or is terminated during the First Trimester, a prorated tuition amount equal to one trimester of tuition will be refunded. Following the end of the First Trimester, no tuition will be refunded. In cases of refund requests, a two-week notice is required for any tuition to be refunded.

• **Guardian Family:** Students must reside with a guardian who must be over the age of 25 years old and a U.S. citizen (or hold an active U.S. Visa). The guardian must provide reliable contact information with ASLS and partner in lieu of parental role on issues of attendance, tardiness, and other matters of success. Parent must inform ASLS of new Guardian information immediately. NOTE: ASLS reserves the right to deny acceptance to, or dismiss students who do not meet the requirements outlined above.

Parent Name: _____ Signature: _____ Date: _____

Guardian Name: _____ Signature: _____ Date: _____



This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.