Dear Abiding Savior Families,

Happy New Year! Praise be to God for His abundant grace and blessings upon the students, parents, faculty, and staff.

As we head back to school after the holidays, we can't believe that it's already time to discuss enrollment for the 2025-2026 school year.

In 2023, Abiding Savior achieved the most extended possible accreditation term: six years from the National Lutheran School Accreditation and the Western Association of Schools and Colleges (NLSA and WASC). This is a testament to our commitment to our mission, excellence, quality, and continued growth and innovation.

As one of its action items during this accreditation period, NLSA and WASC asked Abiding Savior to ensure that its teacher and staff salaries meet the recommended threshold for Lutheran schools in our area.

Abiding Savior Lutheran Church, School, and Preschool exists as a non-profit. We pray that you will see how the Lord has blessed us with wisdom and foresight. Ensuring Christian stewardship coupled with conservative financial planning allows us to further our mission.

We have diligently worked on a plan to raise salaries to this threshold for the last year and a half. Still, as we are all aware, the cost of living in Southern California and minimum wage have significantly increased over the past few years, as has the cost of maintaining our school facilities.

To keep in line with NLSA and WASC's requirements, to continue to upkeep our campus, and to keep our amazing teachers and staff earning a reasonable income for this area, Abiding Savior will be increasing tuition for the 2025-2026 school year as follows:

TK & K Half Day: \$6,800 K Full Day: \$9,900 Grades 1-8: \$10,500

We understand and appreciate the sacrifices you make to keep your children enrolled in our Christian faithbased Lutheran school, and we want to ensure we remain transparent about tuition increases.

Please contact us at salary-action-team@abidingsavior.com if you have any further questions. Thank you for your ongoing prayers, partnership, and support, which allow us to Joyfully and intentionally make and nurture disciples who make disciples.

We look forward to seeing your children again in the fall!

Blessings,

The Salary Action Team

Joyfully and intentionally make and nurture disciples who make disciples



## Abiding Savior Lutheran Church & School

23262 El Toro Road, Lake Forest, CA 92630

abidingsavior.com | f: abidingsaviorlakeforest | ig: abidingsavior

Dear Abiding Savior Parents/Guardians,

We extend our gratitude for entrusting us with your child's education and contributing to the warm sense of community that defines Abiding Savior. We believe that one of the greatest gifts a parent can give their child is consistency and a strong foundation filled with genuine love, and we are dedicated to fostering these values within our school.

As we look towards the future, our vision remains unwavering in our commitment to providing excellent Christian education in this community. The well-being and growth of our students, both academically and spiritually, continue to be our top priorities. Our faculty and staff are deeply committed to ensuring that every student experiences the loving grace of our Lord and Savior.

In pursuit of academic excellence, we continuously engage in professional development to implement the best practices on our campus, preparing our students for the challenges and opportunities of the 21st century. We proudly offer a curriculum emphasizing intellectual growth and moral and spiritual development.

Enclosed are the new tuition rates for the upcoming academic year. Abiding Savior's commitment to providing a valuable education that aligns with its offerings remains unwavering, solidifying our position as the best value in our area. Tuition increases are crucial in sustaining various aspects of our educational framework.

- These funds are vital for supporting the salaries and benefits of our dedicated faculty and staff, ensuring that we continue to attract and retain top-notch educators. Additionally, they contribute to enhancing our curriculum and providing necessary supplies, ensuring a rich and comprehensive learning experience for our students.
- Beyond the classroom, these increases are essential in supporting the indispensable services offered by SEEDs and the Student Success Center. These services set Abiding Savior apart as they go beyond conventional offerings in our area. We take pride in providing resources that empower our students in ways many other schools do not.
- We have made strategic investments in enhancing security and technology infrastructure. This commitment
  ensures a safe and modern learning environment, aligning with our dedication to the holistic well-being of
  every student.

We have implemented Continuous Enrollment to streamline the re-enrollment process. As a current student, your enrollment seamlessly moves from one academic year to the next. The **non-refundable registration fee** will be billed in two installments through FACTS on February 28 and May 15 unless we receive notification in writing otherwise by February 19, 2025.

We invite you to participate in the **Continuous Enrollment Opportunity Drawing by returning the agreement form by February 7, 2025.** 

The future gleams brightly for Abiding Savior, and your partnership is invaluable in instilling a growth mindset for success in your child.

If you have any questions, please contact me or Yesi Naber, Admissions Director,

Blessings,

Donna Lucas

Mrs. Donna Lucas, M.Ed.

Joyfully and intentionally make and nurture disciples who make disciples

Rev. Glenn A. Lucas Senior Pastor Donna Lucas Elementary School Principal

Celeste Cisna Preschool Director

Church (949) 830-1460 • Elementary School (949) 830-1461 • Preschool (949) 837-4292

#### **TUITION AND FEES**



Transitional Kindergarten – 8<sup>th</sup> Grade 2025-2026

	Transitional Kindergarten	Kindergarten Half Day	Kindergarten Full Day	Grades 1-8
Tuition	\$6,800	\$6,800	\$9,900	\$10,500
Registration Fee	\$475	\$550	\$550	\$700
Supply Fee	\$125	\$125	\$125	\$125

\*These are the cash prices

#### REGISTRATION & SUPPLY FEE

- NON-REFUNDABLE. NON-TRANSFERABLE FEES.
- Covers fixed costs such as teaching materials, textbooks, school supplies, student workbooks, emergency supplies, student insurance, Field Day, Spirit t-shirt, Art Masters, 5-8 locker fee, and school yearbook.

#### **FAMILY DISCOUNTS**

Tuition Discounts are available to families with two or more children enrolled in our school. Please contact Mrs. Lucas, Principal, to discuss the available options.

#### **PAYMENT OPTIONS**

Tuition is an annual charge but may be paid in full or divided into equal monthly payments.

- Option A: Payment in Full with a 3% early payment discount if paying by cash or check due by June 27, 2025.
- Option B: 12-month payment plan, with the 1st payment due in June 2025 and continuing through May 2026.
- Option C: 10-month payment plan, 1st payment due in June 2025 and then September 2025 through May 2026.

#### **FACTS | TUITION PAYMENT**

- All tuition payments are processed through FACTS Management, allowing for automatic deductions from a designated checking account, savings account, debit card, or credit card. Please note that a convenience fee applies to credit card payments.
- Incidental charges, such as extended care and other fees, will be billed through the FACTS Incidental Billing program by the 10th of the following month.
- Monthly tuition payments are due by the 20th of the month.
- Late payments and dishonored payments will incur a fee. Refer to the Parent-Student Handbook for specific details.
- If your child starts after September 16, 2025, the annual tuition will be pro-rated based on the number of days your child is enrolled, with payments divided into equal monthly installments.
- Final tuition payments, including those for children, starting after the first day of school, must be settled by May 20, 2026. Any extended care incidental charges incurred after that date should be paid by June 20, 2026.
- Families will need to review and set up their tuition plan on FACTS annually.
- Divorced or Separated Parents must share a single FACTS account. Parents must notify in writing of any changes in their contact information or financial arrangements. The parents are responsible for resolving a dispute regarding their FACTS account or financial matters.

#### MID-YEAR ENROLLMENT

For students enrolling at any time after the first day of school, tuition will be pro-rated based on the remaining days in the school year. Registration fees are not adjusted.

#### WITHDRAWAL POLICY

- To terminate enrollment, parents are required to notify the Principal in writing. In the case of student withdrawal after registration, all accounts must be settled, including the month the student is withdrawn.
- Please be aware of the following financial policies:
  - Refund Policy—There are no refunds on previously paid tuition installments, including payments made from June through August. If the full year was paid in advance, only the remaining equivalent installments are refundable. Withdrawals made before the first day of school will result in non-refundable payments for June through August.
  - Refund Deadline— No refunds will be issued after March 1st of the current school year.
  - Account Clearance—Report Cards and school records will not be released until all accounts are current.
  - FACTS Account Inactivation— A student's FACTS account will be inactive 30 days from the written notice of withdrawal.



The initial letter for automatic Continuous Enrollment, containing TK through Grade 8 information, has been sent via email.
<ul> <li>Continuous Enrollment Opportunity Drawing begins. It is not necessary to participate in the Opportunity Drawing.</li> <li>To enter the Opportunity Drawing, kindly submit the Continuous Enrollment Registration Fee Agreement form to the school office.</li> <li>Financial Aid Applications may be submitted through FACTS. Your tuition account must be current/in good standing to apply.</li> </ul>
Continuous Enrollment Opportunity Drawing ends.
Any changes to enrollment plans must be submitted to Mrs. Lucas, the admissions office, or the school office.
Half of the registration fee will be billed in FACTS.
Financial Aid application deadline.
<ul> <li>The remaining registration fee will be invoiced through FACTS.</li> <li>After this date, the registration fee will increase by \$100 per child.</li> </ul>
<ul> <li>FACTS Tuition agreement and Gradelink students' profile updates are due.</li> <li>If you intend to make changes to your scheduled payment through FACTS, please send a written notification to the school office at khorn@abidingsavior.com.</li> <li>Notifications for changes must be submitted at least five business days before the scheduled payment date.</li> </ul>
<ul> <li>First Tuition payment due for a 12-month payment plan (June 2025 – May 2026).</li> <li>First Tuition payment due for 10-month payment plan (June 2025 then September 2025 - May 2026).</li> </ul>
Full tuition payment is due, and a 3% early payment discount is applicable when paying with cash or check.  Note: The continuous enrollment process and timeline are reviewed and updated when appropriate.

**Note**: The continuous enrollment process and timeline are reviewed and updated when appropriate.

#### **Registration Fee**

Non-refundable. Non-transferable.

#### **Family Discount**

Tuition discounts are available to families with two or more children enrolled in our school. Please contact Mrs. Lucas, Principal, to discuss the available options.

#### **Ministry Discount**

Concordia University, Crean Lutheran High School, and Orange Lutheran High School Faculty Members – inquire at the admissions office about available tuition discount rates.



### Continuous Enrollment Registration Fee Agreement 2025- 2026

STUDENT'S	NAMES
1	Grade
2	Grade
3	Grade
4	Grade
REGISTRATI	ON FEE
The registration fee ( <u>NON-REFUNDABLE</u> ) will be i The first half will be on February 28, 2025, and	S
you would like to make alternative arrangements, k at khorn@abiding	
EASE SELECT THE DESIRED PAYMENT OPTIO	N AND RETURN IT TO THE SCHOOL OFFICE
<b>OPTION 1:</b> Pay in Full – by February	y 28, 2025
<b>OPTION 2:</b> (2) Payments – First Hal – Second F	f due February 28, 2025 Half due May 15, 2025
<b>OPTION 3:</b> (4) Equal Payments - du	e the 20th of February, March, April, and May
Check this box if you are an LCMS Ministry Worker	Location:
v signing below, you agree that you have read, understood ithdrawal Policy outlined in the Parent-Student Handbool	
Parent/Guardian Signature	Date
OFFICE USE	ONLY



## OPPORTUNITY DRAWING

2025/2026

\*FIRST PRIZE: LOCK-IN 2024/2025 TUITION RATES\*

\*SECOND PRIZE: \$500 OFF REGISTRATION FEE\*

\*THIRD PRIZE: \$100 SCRIP CARD\*

\*OC STITCH (5 WINNERS): \$35 GIFT CERTIFICATE\*



Bring to the school office your

Continuous Enrollment Registration Fee Agreement Form by February 7th to be entered in the opportunity drawing.



## RULES

- Bring your Continuous Enrollment Registration Fee Agreement Form to the school office.
  - Preschoolers joining TK or K must complete online application.
    - Second half of the Registration Fee due May 15, 2025.
- -A family with more than one student can only qualify to win one (1) registration fee prize.

WINNERS WILL BE ANNOUNCED MONDAY, FEB. 10!



#### Active Member Grant Application Transitional Kindergarten – 8<sup>th</sup> Grade 2025- 2026

Active Abiding Savior Lutheran Church members are eligible for a tuition assistance grant equivalent to the yearly tuition. An active member is a communicant member who attends church services at Abiding Savior at least 40% of the time.

This tuition assistance is made possible by the invaluable support of our active communicant members, who contribute their time, talents, and offerings to the church and school ministry.

We offer tuition discounts for families with more than two children enrolled in our elementary school. To explore the available options, please contact Mrs. Lucas.

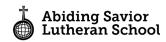
To apply for the Active Member grant, please sign the application below and return it to the school office with your registration forms and fee. Ensure you keep a copy of this page for your reference.

Grade	Full Annual Tuition	Member Grant Annual Tuition	Member Grant Monthly Tuition (Based on 12 equal payments)
Transitional Kindergarten (Half Day)	\$6,800	\$6,120	\$510
Kindergarten (Half Day Program)	\$6,800	\$6,120	\$510
Kindergarten (Full Day Program)	\$9,900	\$8,910	\$743
Grades 1-4	\$10,500	\$9,450	\$787

I am an active communicant member of Abiding Savior Lutheran Church. I agree to attend services at Abiding Savior Lutheran Church at least 40% of the time and support it with my time, talents, and offerings.

I understand that if I do not meet the attendance qualifications stated above each trimester, I will no longer be eligible for the Active Member Tuition Grant and will be charged the full rate.

Name of Parent (please print):	
Name of Students (please print):	
Parent Signature:	Date:
CHURCH OFFICE USE ONLY	
The Grant is authorized.	
I would like to meet with this family before authorizing the Grant.	
Signature of Pastor:	Date:
Signature of Principal:	Date:



Abiding Savior Lutheran School offers Variable Tuition to qualified families on a first-come, first-served basis. Awards are determined by each family's financial needs based on an application and supporting documents provided by the family. Students receiving Variable Tuition must maintain commendable academic standing, attendance, behavior, effort, and citizenship. The students and their families will support the purpose, mission, and core values of Abiding Savior Lutheran School and are encouraged to be involved in the life of the school community.

Financial Aid applications are available only online through FACTS.

#### TO BE ELIGIBLE FOR FINANCIAL AID YOU MUST:

- RETURNING STUDENTS AND PRESCHOOL FAMILIES You must complete re-enrollment paperwork and the registration fee (NON-REFUNDABLE) before you can apply and receive any financial aid. Your tuition account must be in current/good standing.
- **NEW STUDENTS** The enrollment process must be completed, and the registration fee (<u>NON-REFUNDABLE</u>) must be paid before applying. Applicants who elect not to submit the registration fee with their aid application cannot be guaranteed a class seat and are subject to placement on a waiting list.
- Submit only one Financial Aid application per household, regardless of whether you have more than one student or multiple students.
  - a. Separated or divorced parents *must each submit* a financial aid application.
- All supporting documentation must be uploaded to FACTS.
  - Copies of your 2024 Federal tax forms, including all supporting tax schedules
  - Copies of your 2024 W-2 forms for both you and your spouse
  - Incomplete applications will be delayed in processing and will not be considered until all the information required by FACTS has been received.
- There is a \$40 application fee (NON-REFUNDABLE) that FACTS will request at the time of tuition assistance application submission.
- Please do NOT return any information related to the financial aid process to Abiding Savior. Upon completing your
  application, FACTS will contact you directly to confirm receipt. FACTS will advise you of any information that is missing or
  incomplete.
- Assistance is granted for one school year. It cannot be extended beyond one year without filing a new application.
- Abiding Savior does not meet total financial aid needs; no student's tuition is 100% covered.
- The deadline to apply to FACTS is **Friday, March 31, 2025**. Please note that there is one deadline for financial assistance. If you missed the deadline, you may still apply. However, late applications will only be processed if funds are available.
- Financial Aid funds are applied only towards tuition. Families are still responsible for all other expenses, including registration fees, material fees, optional student trips, and extracurricular fees (i.e., athletics fees), and should plan accordingly.
- Tuition assistance will be pro-rated monthly. As stated in the Parent Handbook, tuition payments may be stopped at the Financial Aid Committee's discretion if the family is more than forty-five (45) days behind in tuition payments.
- Please be aware that defaulting on tuition payments will result in the loss of the grant. The family will then be responsible for paying 100% of tuition.
- Financial aid awards and any/all other school discounts may not be combined.
- If the recipient's financial situation changes during the assistance period and the need for assistance ceases, the school is expected to be notified so that the funding may be used for other applicants.
- Abiding Savior does not discriminate based on race, color, nationality, or ethnic origin in administering financial assistance.
- The school and parents should keep all awards strictly confidential. Failure to maintain confidentiality may result in a student forfeiting their award.

#### NOTIFICATION:

Notice of acceptance or denial will be emailed to applicants by April 30, 2025.

If you have any questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 1-866-315-9262 or contact Yesi Naber, Admissions Director, at ynaber@abidingsavior.com, or 949-830-1461 ext. 2113.

This policy is for all divorced or separated parents with children enrolled at Abiding Savior Lutheran School and Preschool. It focuses on unity, cooperation, and respect.

We use FACTS, an online system, to handle tuition payments and financial aid applications.

By enrolling your child(ren) at Abiding Savior Lutheran School and Preschool, divorced or separated parents agree to follow this policy and work together in a spirit of cooperation and Christian love regarding their child's education.

#### **POLICY:**

#### • Shared Account Requirement:

All divorced or separated parents must **share a single FACTS account** for their child(ren) enrolled at Abiding Savior.

#### Account Updates:

Parents must notify the school in writing of any changes in their contact information or financial arrangements.

#### • Dispute Resolution:

The parents are responsible for resolving a dispute regarding their FACTS account or financial matters.

#### NOTE:

This policy will be reviewed annually and revised to ensure its effectiveness and compliance with applicable laws and regulations.

Joyfully and intentionally make and nurture disciples who make disciples.



## EXTENDED SCHOOL-AGE CARE REGISTRATION FORM 2025-2026

Family Name:			OFFICE	E USE ONLY
Student's Names:			REC. BY	DATE
1	Grade	Options selected		
			REC. BY	DATE
2	Grade	Options selected		
3	Grade	Options selected		
REGISTRATION FEE				
<b>\$75.00</b> (per child). Paid	at the time of enrol	lment.		
<ul> <li>Fees are prorated over the cours</li> <li>You will be charged a \$25.00 ser</li> <li>Half Day Kindergarten - ESC is a</li> </ul>	vice fee for switching	<del>-</del>	and on early dism	issal days.
	PLEASE CHI	ECK THE DESIRED OPTIONS		
TRANSITIONAL KINDERGARTEN	PLUS OPTIONS			
TKA   5 days/wk	_ TKA-3   3 days/w	k TKA-2   2 days /wk	TKA-1   Occ	casional use
EXTENDED SCHOOL CARE OPTIC	ONS			
<b>FULL TIME B.</b> AM care, PM care unti	l <b>4:30 pm</b> ; includes a	all early dismissal days; full days off f	or teacher in-servi	ce and parent
teacher conferences.				
teacher conferences.	l <b>6:00 pm</b> ; includes a	all early dismissal days; full days off f	or teacher in-servio	ce and parent
PART-TIME				
<b>D.</b> AM care only – 7:00 ar				
<b>F.</b> PM care only until 4:30 PM care only until 6:30	•			
OCCASIONAL USE HOURLY				
<b>G.</b> Occasional use care we the registration fee ap	-	ate of \$20 per hour. Usage <b>will</b> excee	d 4 times in one mo	onth and
	_	ite of \$20 per hour. Usage <b>will not</b> ex O REGISTRATION FEE IS REQUIRED.	ceed 4 times in one	e month
PARENT SIGNATURE		DATE		

Holidays are Non-School Days in which ESC will offer Holiday Camps. Holidays are not covered under the above plans/fees. Holiday Camp registration forms will be available approximately two weeks before each Holiday. Registration in advance is required.



REGISTRATION:	\$75 fee	By June 15 or new student
REGISTRATION:	\$75 lee	by June 15 of New Student
TK PLUS OPTIONS:		
	11:30 - 3:00 pm	Includes all early dismissals, parent
		teacher conferences and in-service days
TKA	5 days a week / \$2,500	
TKA-3	3 days a week / \$1,500	Paid in 10 monthly installments beginning 8-15-25
TKA-2	2 days a week / \$900	
OPTION A - 1: Drop-in Rate	\$70 per day	Based on space availability and director approval
FULL TIME OPTIONS:		
OPTION B:	7:00 - 8:15 am	Includes all early dismissals, parent
	3:00 - 4:30 pm	teacher conferences and in-service days
1st Child	\$2,300	
		Paid in 10 monthly installments beginning
2nd Child	\$3.100	8-15-25 - 1st child & 2nd child
Ziid Ciiild	\$2,100	
ODTION C.	7:00 0:15	Includes all early dismissals parent
OPTION C:	7:00 - 8:15 am 3:00 - 6:00 pm	Includes all early dismissals, parent teacher conferences and in-service days
	3.00 - 0.00 pm	teacher conferences and in-service days
1st Child	\$350	Paid in 10 monthly installments beginning
	·	8-15-25 - 1st child
2nd Child	\$2,900	
PART TIME OPTIONS:		
OPTION D:	7:00 - 8:15 am	
1st Child	\$1,050	
13t ciniu	\$1,030	Paid in 10 monthly installments beginning
		8-15-25- 1st child & 2nd child
2nd Child	\$950	
OPTION E:	3:00 - 4:30 pm	Includes all early dismissals - 11:45 a.m.
1st Child	\$1,250	
250 51.11.2	<b>V</b> 2,200	Paid in 10 monthly installments beginning
		8-15-25 - 1st child & 2nd child
2nd Child	\$1,125	
OPTION F:	3:00 - 6:00 pm	Includes all early dismissals - 11:45 a.m.
		includes an early distillisate 11.15 diffi.
1st Child	\$2,300	Paid in 10 monthly installments beginning
		8-15-25 - 1st child & 2nd child
2nd Child	\$2,100	5 25 25 Sind & Zind Gind
	. ,	
OPTION G:		
	\$30 nov bo	Por hour or any part thoroof par shild
Occasional use	\$20 per hour	Per hour or any part thereof per child.
		No registration fee required unless usage
		exceeds 4 times a month.

Holidays are Non-Schoo l Days in which ESC will offer Holiday Camps. Holidays are not covered under the above plans/fees.

Holiday Camp registration forms will be available approximately two weeks before each Holiday. Registration in advance is requir



### Tuition Credit | 2025 – 2026 Transitional Kindergarten – 8<sup>th</sup> Grade

## Refer a NEW STUDENT TO ABIDING SAVIOR (TK-8<sup>TH</sup> GRADE), and you can MAKE AN IMPACT for them and YOU!

## When a new family enrolls their child(ren) in ABIDING SAVIOR LUTHERAN SCHOOL

# WE WILL CREDIT YOUR TUITION \$750\*

Complete the form below and have the new family submit it with their New Student Application.

**NEW ENROLLING FAMILY** 

Parent's Name	Student Name		
Grade	Phone #		
Email			
REFERRING FAMILY			
Parent's Name	Student Name		
Phone #	Grade		
Email	Date Submitted		

#### \*RESTRICTIONS APPLY:

- To qualify, the referral program is limited to brand <u>NEW</u> students enrolling at Abiding Savior Lutheran School. It does not apply to returning students or those who have attended ASLS.
- The **NEWLY** enrolled family must have no affiliation with Abiding Savior's Lutheran School, Preschool, or Church.
- You will receive your tuition credit, issued upon the new student's successful completion of the 1st trimester of the school year.
- The new and referring families must be current in their ASLS payments (tuition, extended care, incidentals) before credit is applied.
- The tuition credit is non-transferable and has no cash value.
- Your tuition credit will be issued in February 2026\*.
- The referral program is for domestic students in grades TK-8, but it excludes I-20 students.
- \*\$750 credit **cannot be used** with other grants, financial aid, or families receiving other tuition discounts. Those on grants, financial assistance, or receiving other tuition discounts are eligible for a \$100 Scrip Card.
- Abiding Savior Lutheran Preschool is part of Abiding Savior Lutheran School; therefore, students in ASLP who enroll in the elementary school are NOT considered new.
- ASLS reserves the right at any time as its sole discretion to determine, vary, or change from time to time the terms and conditions of this offer without prior notice.

Principal Signature Approval	Date